

Business process: BA 13

**Business process: Cash purchase of FX for BGN**

The process describes cashier operations on the purchase of FX in cash from BNB customers, which have no accounts at the Bank.

N	Action	Performed by:
1.	Registration of request for purchase of FX for BGN	Teller
2.	Accomplishing the operation on purchase of FX according to preliminary fixed/preferential exchange rate and paying in cash BGN	Teller
3.	Issuance of foreign exchange note for the operation	Teller
4.	Posting:  <i><b>Dt</b></i> FX Cash account  <i><b>Ct</b></i> BGN Cash account	Teller
5.	Collection of fee for the performed operation according to the established tariff  <i><b>Dt</b></i> BGN Cash account  <i><b>Ct</b></i> BGN BNB income from fees	Teller
6.	Teller sends posting entries to CMS	Teller -> CMS
7.	EOD: Sending of postings from point 4. on aggregate level to SAP GL	CMS -> SAP
8.	EOD: Sending of postings from point 5. on aggregate level to SAP GL	CMS -> SAP

Business process: BA 14

**Business process: Cash sale of FX for BGN**

The process describes cashier operations on the sale of FX in cash for BNB customers, who have no account at the Bank.

N	Action	Performed by:
1.	Registration of request for sale of FX for BGN	Teller
2.	Accomplishing the operation on sale of FX according to fixed/preferential exchange rate and paying in cash BGN	Teller
3.	Issuance of foreign exchange note for the operation	Teller
4.	Posting:  <i><b>Dt</b></i> BGN Cash account <i><b>Ct</b></i> FX Cash account	Teller
5.	Collection of fee for the performed operation according to the established tariff  <i><b>Dt</b></i> BGN Cash account <i><b>Ct</b></i> BGN BNB income from fees	Teller
6.	Teller sends posting entries to CMS	Teller -> CMS
7.	EOD: Sending of postings from point 4. on aggregate level to SAP GL	CMS -> SAP
8.	EOD: Sending of postings from point 5. on aggregate level to SAP GL	CMS -> SAP

**Business Process: Payment of amounts in cash in favor of the BNB by customers, who have no account at the Bank**

N	Action	Performed by:
1.	Registration of request for payment	Teller
2.	Creation of paying-in slip for the operation	Teller
3.	Postings: <i><b>Dt</b></i> Cash account <i><b>Ct</b></i> Deferred income <i><b>or</b></i> Other income	Teller
4.	Collection of fee for the performed operation according to the established tariff <i><b>Dt</b></i> BGN Cash account <i><b>Ct</b></i> BGN BNB income from fees	Teller
5.	Teller sends posting entries to CMS	Teller -> CMS
6.	EOD: Sending of postings from point 3. on aggregate level to SAP GL	CMS -> SAP
7.	EOD: Sending of postings from point 4. on aggregate level to SAP GL	CMS -> SAP