

Information under Art. 13 of Regulation (EU) 2016/679 of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation)

Information about the personal data controller

The Bulgarian National Bank (BNB) is a personal data controller. The overall activities for selection of job applicants are organized by the Human Resource Management Directorate.

Purpose of processing and legal grounds

Personal data of job applicants are processed for the purposes of the processes of selection of applicants to be employed by the BNB pursuant to Art. 6, item 1, point “a” of the General Data Protection Regulation. Personal data are processed to meet the requirements of the Labour Code and the Law on the Bulgarian National Bank.

Processing of personal data in the selection process

In the selection process, the following documents are processed: Curriculum Vitae, graduation diploma certificates, other certification documents containing personal data regarding the job applicant’s identity, education and working experience.

Persons processing personal data at the BNB

Only certain BNB officers duly designated by the Governor have access to job applicants’ personal data in performing their duties.

Personal data retention period

The period of retention of personal data is 6 (six) months as of the date of completion of the respective selection procedure, unless the applicant has explicitly opted in writing for his/her personal data to be retained for a period of 1 (one) year, as of the same date. Personal data are deleted or destroyed after the expiry of the period of retention.

Rights of applicants for employment by the BNB

Job applicants have the right of access to, rectification or erasure of the personal data submitted and/or restriction of their processing, subject to compliance with the requirements under Articles 15, 16, 17 and 18 of the General Data Protection Regulation, as well as the right to data

portability, where they are provided in a structured, commonly used and machine readable format and are processed automatically by the BNB.

In relation to exercising of the above rights, job applicants may file to the BNB requests in writing, which must meet the requirements of the Personal Data Protection Law.

The Bulgarian National Bank informs the job applicant of the activities pursued to meet the request within 1 (one) month from receipt of the request. Where necessary, this term may be extended by another two months. If the BNB would not take actions on a request made to it, it shall inform the participant in writing to this effect.

Requests in relation to exercising of these rights may be sent to e-mail address: HR@bnbank.org or PersonalData@bnbank.org, or by any other method.

Job applicants are entitled at any time to withdraw their consent, sending for this purpose a notification to address HR@bnbank.org or PersonalData@bnbank.org, or may use any other method, certifying they withdraw their consent for data processing. As of the date of withdrawal of their consent, the documents submitted by the applicant will not be processed by the BNB officials. Personal data submitted prior to withdrawal of the consent are kept at the BNB until the expiry of the set time for their retention, except where the internship applicant has explicitly desired them to be deleted.

Job applicants have the right to file a complaint to the Personal Data Protection Commission, at address: 2, Prof. Tsvetan Lazarov Blvd., Sofia 1592, e-mail: kzld@cpdp.bg, in relation to processing of their personal data.

Requirement for provision of personal data

Provision of personal data is a requirement for participation in the selection procedure and entering into an employment agreement with the BNB. If job applicants fail to submit personal data, they may not take part in the selection procedure and be employed by the BNB.

Contact details of the data controller

The contact details of the data controller in relation to personal data processing are:
Bulgarian National Bank, 1, 'Knyaz Alexander I' Sq., city of Sofia, e-mail address of the personal data protection officer: PersonalData@bnbank.org.